

# FAREHAM

## BOROUGH COUNCIL

### **Report to Licensing and Regulatory Affairs Committee**

**Date**                    **31 January 2023**

**Report of:**            **Deputy Chief Executive Officer**

**Subject:**              **ACTUAL REVENUE EXPENDITURE 2021/22**

#### **SUMMARY**

This report sets out for the information of Members details of the actual revenue expenditure for 2021/22 in respect of the services for which this Committee is responsible.

#### **RECOMMENDATION**

It is recommended that the Licensing and Regulatory Affairs Committee notes the content of the report.

## INTRODUCTION

1. The final accounts for the financial year 2021/22 for this Committee show that the actual expenditure of £482,968 represented an overspend of £3,168 compared with the revised budget of £479,800 that was approved by this Committee on 25 January 2022.
2. The actual totals of gross expenditure and income are set out in the table below:

	<b>Revised Estimate 2021/22</b>	<b>Actual 2021/22</b>	<b>Variance</b>
	£	£	£
EMPLOYEES RELATED EXPENDITURE	165,400	217,581	52,181
PREMISES RELATED EXPENDITURE	12,000	22,553	10,553
TRANSPORT RELATED EXPENDITURE	3,900	2,717	-1,183
SUPPLIES & SERVICES	321,700	336,939	15,239
THIRD PARTY PAYMENTS	251,800	233,279	-18,521
INTERNAL RECHARGES	61,700	70,031	8,331
<b>GROSS EXPENDITURE</b>	<b>816,500</b>	<b>883,100</b>	<b>66,600</b>
GOVERNMENT GRANTS	-1,200	-12,331	-11,131
OTHER GRANTS	-158,000	-211,509	-53,509
SALES	-2,500	-4,473	-1,973
FEES AND CHARGES	-175,000	-171,819	3,181
<b>GROSS INCOME</b>	<b>-336,700</b>	<b>-400,132</b>	<b>-63,432</b>
<b>NET EXPENDITURE</b>	<b>479,800</b>	<b>482,968</b>	<b>3,168</b>

3. The main variations reflect a total increased spending of £52,000 on employees as a result of a pension adjustment. This is amended overall in the accounts so doesn't affect the bottom-line position of the council.
4. This has been partly offset by lower expenditure against budget from third party payments that reflect the cost of the Environmental Health Partnership that is charged to this committee.
5. The income generated through sales, fees and charges and Grants was showing as £63,432 over the budget for the year in relation to the receipt of funding from prior year's elections.
6. The actual revenue expenditure for the year analysed over the main service headings is shown in the following table:

	<b>Revised Estimate 2021/22</b>	<b>Actual 2021/22</b>	<b>Variance</b>
	£	£	£
HACKNEY CARRIAGE LICENSES	-11,400	-18,794	-7,394
LICENSING	-10,100	-38,143	-28,043
HEALTH AND SAFETY	128,100	126,551	-1,549
ELECTIONS	373,200	413,354	40,154
	<b>479,800</b>	<b>482,968</b>	<b>3,168</b>

7. A detailed breakdown of the actual cost of the individual services is shown in Appendix A. The main variations from the approved budgets are examined in the following paragraphs.
8. Although this committee shows an underspend for the financial year it does not reflect the cost of providing member support to the committee. This cost is shown within the Executive's Policy and Resources Portfolio and has a cost for the whole council of just over £1,168,000 for the 2021/22 financial year.

#### **ENVIRONMENTAL HEALTH PARTNERSHIP**

9. One of the main areas of spend for this committee comes as a recharge from the Environmental Health Partnership. The partnership charge attributable to Fareham was £22,583 underspent which is mainly as a result reduced spend of supplies and services and this is reflected in the charges to the services provided by this committee.
10. The cost of the Environmental Health Partnership totalled £1,351,542 of which £717,317 was attributable to Fareham.

#### **HACKNEY CARRIAGE AND PRIVATE HIRE VEHICLES**

11. This service was underspent by £7,400 for the financial year, this was due to a reduction in legal fees.
12. The expenditure against supplies and services and the Environmental Health Partnership were lower than the budget by £11,900 and £3,600 respectively.

#### **LICENSING**

13. This service was underspent by £28,000 for the financial year. The income from government grants were £11,700 higher than the revised budget. Charges from the Environmental Health Partnership were below budget by £11,400.

#### **HEALTH AND SAFETY**

14. This service was underspent by £1,500 for the financial year. The charges from the Environmental Health Partnership were lower than the budget by £3,500.

## **ELECTION SERVICES**

15. This service was overspent by £40,156 for the financial year. The overspend relates to increase in direct ICT costs and an employee cost as a result of a pension adjustment
16. During this year there was just two elections, being the local election and county election held in May 2021

## **RISK ASSESSMENT**

17. There are no significant risk considerations in relation to this report

## **CONCLUSION**

18. The cost of the services provided by this Committee was £3,168 higher than anticipated when the revised budgets were prepared and the reasons for this are set out in this report.

**Appendices: APPENDIX A - Actual Cost of Individual Services 2021/22**

**Background Papers:**

**Reference Papers:**

**Enquiries:**

For further information on this report please contact Neil Wood. (01329 824506)

## Appendix A

	Revised Estimate 2021/22	Actual 2021/22	Variance
	£	£	£
<b>HACKNEY CARRIAGE LICENSES</b>			
TRANSPORT RELATED EXPENDITURE	2,000	1,944	-56
SUPPLIES & SERVICES	11,800	-68	-11,868
THIRD PARTY PAYMENTS	67,500	63,932	-3,568
<b>GROSS EXPENDITURE</b>	<b>81,300</b>	<b>65,808</b>	<b>-15,492</b>
OTHER GRANTS	-1,200	-597	603
SALES	-1,000	-1,570	-570
FEES AND CHARGES	-90,500	-82,435	8,065
<b>GROSS INCOME</b>	<b>-92,700</b>	<b>-84,602</b>	<b>8,098</b>
<b>NET EXPENDITURE</b>	<b>-11,400</b>	<b>-18,794</b>	<b>-7,394</b>

	Revised Estimate 2021/22	Actual 2021/22	Variance
	£	£	£
<b>LICENSING</b>			
SUPPLIES & SERVICES	300	287	13
THIRD PARTY PAYMENTS	71,700	60,258	-11,442
<b>GROSS EXPENDITURE</b>	<b>72,000</b>	<b>60,545</b>	<b>-11,455</b>
OTHER GRANTS	0	-11,734	-11,734
FEES AND CHARGES	-82,100	-86,954	-4,854
<b>GROSS INCOME</b>	<b>-82,100</b>	<b>-98,688</b>	<b>-16,588</b>
<b>NET EXPENDITURE</b>	<b>-10,100</b>	<b>-38,143</b>	<b>-28,043</b>

	<b>Revised Estimate 2021/22</b>	<b>Actual 2021/22</b>	<b>Variance</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>HEALTH AND SAFETY</b>			
EMPLOYEES RELATED EXPENDITURE	2,000	2,837	837
SUPPLIES & SERVICES	15,900	17,055	1,154
THIRD PARTY PAYMENTS	112,600	109,090	-3,510
<b>GROSS EXPENDITURE</b>	<b>130,500</b>	<b>128,981</b>	<b>-1,519</b>
FEES AND CHARGES	-2,400	-2,430	-30
<b>GROSS INCOME</b>	<b>-2,400</b>	<b>-2,430</b>	<b>-30</b>
<b>NET EXPENDITURE</b>	<b>128,100</b>	<b>126,551</b>	<b>-1,549</b>

	<b>Revised Estimate 2021/22</b>	<b>Actual 2021/22</b>	<b>Variance</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>ELECTIONS</b>			
EMPLOYEES RELATED EXPENDITURE	163,400	214,745	51,345
PREMISES RELATED EXPENDITURE	12,000	22,553	10,553
TRANSPORT RELATED EXPENDITURE	1,900	773	-1,127
SUPPLIES & SERVICES	293,700	319,665	25,965
INTERNAL RECHARGES	61,700	70,031	8,331
<b>GROSS EXPENDITURE</b>	<b>532,700</b>	<b>627,767</b>	<b>95,067</b>
OTHER GRANTS	-158,000	-211,509	-53,509
SALES	-1,500	-2,903	-1,403
<b>GROSS INCOME</b>	<b>-159,500</b>	<b>-214,412</b>	<b>-54,912</b>
<b>NET EXPENDITURE</b>	<b>373,200</b>	<b>413,355</b>	<b>40,155</b>